



## **PINKARD CONSTRUCTION CO.**

Pinkard is dedicated to promoting from within whenever it is possible, so we make employee development a priority. We believe that this approach best fits our culture and our values, and is best for both our employees and our clients. We are working to fill the following position.

**Position: Virtual Design Manager**

**Job Type: Full Time**

**Pay: \$80,000 to \$90,000 per year + Profit Sharing**

**Standard Pinkard Benefits including medical, dental, vision, EAP, disability, life, 401k, PTO, and Profit Sharing**

**Positions Eligible: All**

Reporting to the Director of Preconstruction, the Virtual Design Manager position is key to delivering a construction project to the client.

### **Responsibilities include:**

#### **Preconstruction**

- Promotes, solicits and develops involvement from operations during the preconstruction phase in support of the success of projects
- Integrates with the design team and owner to provide a professional service throughout the design phase of projects
- Develop as a recognized professional in a company market sector

#### **Virtual Design**

- Utilize current software to collaborate and develop project estimates
- Utilize current software for virtual builds clash detection
- Create self-performance concrete drawings

#### **Safety**

- Proactively places a high priority on safety at all times and asserts that priority whenever and wherever needed
- Collaborates with operations staff to develop project specific safety estimates

#### **Risk Management**

- Assists in maintaining in-house system of pre-qualified subcontractors and vendors to assure quality control and limit risk to Pinkard and their clients
- Prepare cost proposals for value engineering options prior to evaluation by design team and Owners
- Reads and is familiar with both owner preconstruction and construction agreements for assigned projects
- Tracks and manages preconstruction project costs as they relate to revenue and scope of services

**Team Leadership**

- Promotes among Pinkard's project team, constructive working relationships and a firm-but-fair approach with owners and designers
- Ensures that all Pinkard team members are collaborating towards project safety, quality, and profit goals
- Manages owner and architect relationships to ensure client satisfaction and the establishment of trust
- Work with the design teams to understand their project goals and priorities

**Estimating**

- Supports complete estimates for projects during the initial phases of design through final design documents
- Supports interim update budgets based on partial design information to ensure project costs are within target budget
- Evaluate subcontractor bids for completeness of scope
- Documents evolution of the design using meeting minutes and RFI processes
- Promotes internal peer review of estimates prior to client presentations

**Scheduling**

- Supports Preconstruction Team in ensuring that the project preconstruction schedule is developed, maintained, updated, communicated and implemented in accordance with owner agreement and Pinkard standards

**Defect Prevention**

- Provides input on the constructability of design documents including identifying document discrepancies, lead-time impacts, high-risk elements, etc.
- Solicits third party reviews and ensure that all comments are incorporated into Contract Documents

**Qualifications:**

- Knows and can perform all duties of Engineer
- OSHA 10 hour certified at least every 3 years
- Maintain a current First Aid and CPR certification

Contact HR for a complete Job Description, including physical requirements at [Tanya.Navarro@Pinkardcc.com](mailto:Tanya.Navarro@Pinkardcc.com)

To apply for this position, contact Mark Bokhoven at 303-986-4555 or Pinkard Human Resources at [Tanya.Navarro@pinkardcc.com](mailto:Tanya.Navarro@pinkardcc.com)

Pinkard is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability or veteran status. Pinkard may pay above or below the pay range stated above; based on legal factors unrelated to sex or ethnicity.